

PACEY Cymru Transition Form Guidance

This guidance document will support you in using PACEY Cymru's Transition form with children, families and other schools/settings to support children's needs in line with positive transitions between settings/schools and the home. This document makes reference to the [United Nations Convention on the Rights of the Child \(UNCRC\)](#) and children's rights in Wales. The wording from the UNCRC Articles has been taken from the Children's Commissioner for Wales' list of [Children's Rights](#).

Please note that this document will be completed with the parent/guardian of the child and a copy given to the parent to pass on to the school when they meet with the school prior to the child's start.

Introductory information

Childminder name: insert your name

Childminder contact details: insert your contact details

Childcare history: include details of how long the child has been coming to you, hours and number of days which you care for the child.

Child's Name: the full name of the child should be entered, as well as the name by which the child is usually known.

Photo: Include a photo of the child. If the child is not happy to have their photo taken then suggest a photo of something special to the child.

UNCRC Article 8. The government should respect your right to a name, nationality and family.

Relationships

About the child's family: Include who the child lives with important and any close relationships to family members. Include relevant information on the child's heritage, language/s of the home

People who are important to the child: Who is important to the child in the home, community, current childcare setting etc? Does the child have friends, siblings or other family members that go to the school?

UNCRC Article 15. Your right to meet with friends and join groups and clubs.

UNCRC Article 18. Both parents share responsibility for bringing up their children, and they should always think about what is best for each child.

UNCRC Article 20. You should be looked after properly if you can't live with your own family.

UNCRC Article 21. Your right to live in the best place for you if you can't live with your parents.

Providing support

How to support the child's needs: Does the child have any disability, health or specific well-being needs? Do professionals need training to fully support the child? Include details of needs including allergies and anything you have put in place to support this.

Does the child require a particular comforter when they feel poorly or are there any specific resources or equipment that can help? Include any resources or actions you have taken to support the child.

What helps the child to relax or become calm?

Include information around toileting, dressing, personal care and any other relevant information.

Supporting the child's communication: What language does the child use within the setting? Does the child have any particular needs or require support to communicate with others?

UNCRC Article 30: Your right to use your own language.

What makes the child happy? What makes the child happy? How do they express this? What does the child enjoy doing? What might interest the child and encourage their learning?

What makes the child sad? What makes the child unhappy? How do they express this? How can the child be supported at this time?

What makes the child feel safe? Does the child turn to anyone or anything in particular to help them feel safe? Are there any relevant safeguarding needs that need to be shared?

UNCRC Article 12. Your right to say what you think should happen and be listened to.

UNCRC Article 19. You should not be harmed and should be looked after and kept safe.

UNCRC Article 24. Your right to good food and water and to see a doctor if you are ill.

UNCRC Article 23. Your right to special care and support if you have a disability so that you can lead a full and independent life.

UNCRC Article 31. Your right to relax and play.

Confidentiality

Privacy statement: This is included to ensure permission by parent/carers has been provided and should be signed and dated by a person with parental responsibility for the child.

UNCRC Article 16. Your right to have privacy.